

## Minutes of the SPMT meeting of 2-14-16

### Present:

S. Franklin, SSST  
W. Alwang, CCT, Math  
D. Stannard, Resource  
J. Donahue, English, Capstone  
R. Sexton, Parent  
W. Decter, Accreditation  
Z. Parrish, Principal  
Emmanuel Colon, Clifford Beers Clinician  
B. Corcoran, Administration  
S. Ciarcia, Administration  
M. Edmonds-Duff, Administration  
S. McCoy, Activities, Music  
R. Murphy, English  
B. Osborne, Capstone, SS  
T. McTague, Co-chair, Science  
Dr. Fay Brown Comer School Development Program  
P. Schneider, Chair, Advisory  
A. Moriarty, School Based Clinic  
R. Koehler, WL  
J. Webb, Admin  
B. Smith-Huckabey, Counselor

### Norms:

- Start on time and end on time (2:30 pm -3:30 pm)
- Members should provide a substitute if they cannot attend
- Adhere to the principles of collaboration, consensus, and no fault problem solving

1. Minutes of previous meeting were briefly reviewed. There was some question as to the Activities Committee status of the GSA club. Mr. McCoy will communicate with Mr. Cotto and the rest of the committee. There was general discussion about the activities approval process. The final step of the process is to let the SPMT know the final disposition of all activities.

2. ACTION: All COMER committee notetakers, please share your minutes with Career-all as soon as possible after committee meetings.

3. We reviewed and accepted the revised SSST Re-entry form. Ms. Huckabey discussed her experience using the form. The first page was a very helpful guideline for gathering information and initiating the process. The second page

requires input from more people to develop an action plan. We will continue to use and refine the form.

4. Dr. Parrish reported on the Superintendent's Review. Dr. Mayo invites a group of schools to report on what has gone on last year and what is happening so far this year. Data is presented along with strengths, challenges, and action plans. A few major points:

Matched cohort growth data shows 7-11% growth in English and 4-8% growth in math for SAT/PSAT grades 10-12. Some actions planned for continued growth in SAT/PSAT performance are a joint English/Math SAT prep course for seniors in the fall and juniors in the spring (taught by Ms. Grandfield and Mr. Frank.) In response to data on D's and F's, our RISE grant tutors in reading, math and science will be working with students. Our reading tutor is here working with the English teachers and students. Our math tutor will be coming after break and our science tutor will be starting in March. Our tutors will be helping in classes and also pulling students out for help in the Student Success Lab. We are also looking for an ELL tutor since Mr. Stygares' position will not be filled.

There is a disproportionate failure rate for males, ELL, and SPED students. In response we have had school wide professional development for implementing SPED accommodations and modifications, implementing reading comprehension strategies in all classrooms, and cultural competency training. We will have training in best practices for ELL instruction. Lead teachers are having PLC and data analysis training in order to dig deeper into data and facilitate learning and collaboration within and among departments.

The RISE Career Dashboard is being used to identify attendance problems and trends. The Review 360 system is being used to track behavioral data. Remember, Level I and Level II behaviors can be tracked in the system but should be handled by the classroom teacher. Only Level III and Level IV behaviors require an office referral. We must also log the minutes out of the classroom as soon as a student leaves so that time away from the academic setting can be minimized. Students should not be sent out of the classroom with no destination. They should be sent to a particular support person. The rate of suspension is 9.4% for 9<sup>th</sup> graders.

Dr. Brown reminds us that relationships are the basis for success. She had suggested last spring that perhaps 9<sup>th</sup> graders could be paired with upper classmen "buddies." Other suggestions were involving more students, peer leaders, and all teachers during orientation and the first week of school to work with 9<sup>th</sup> graders. Dr. Brown volunteers to come to one of our faculty meetings to discuss relationship building. Dr. Parrish will look at the PD schedule.

Departments should dive into the Q1 and Q2 data, looking at D's and F's, especially identifying ELL and other students who would benefit from support in

the SSL. They should also identify certain classes where support might be needed (freshman English, math, science, and computer apps.) The SSL will use pull out time as well as have tutors support teachers in the classrooms.

5. Parent input: Mrs. Sexton said that her son attended the summer program so that when he began ninth grade he had a good orientation to the building and school expectations. She also said that the information included in with the Q2 report card about the cross-curricular skills, and especially the PSAT score, was appreciated and helpful.

6. Although our student was not present, Ms. Rice is continuing to survey students and will share the data with us. We will also reach out to Ms. Grandfield-Schimanski about finding more students to be on the SPMT.

Next meeting: March 14<sup>th</sup>, 2017

Respectfully submitted,  
W. Decter, M.D.  
2/26/17