

## Minutes of the SPMT meeting of 6-13-17

### Present:

|                            |                                  |
|----------------------------|----------------------------------|
| S. Franklin, SSST          | S. Ciarcia, Admin                |
| R. Murphy, English         | D. Stannard, Resource            |
| W. Decter, Accreditation   | M. Edmonds-Duff, Admin           |
| A. Moriarty-Daley, SBHC    | C. Salvo, Yale Child Study       |
| R. Koehler, World Language | T. McTague, Science, Co-Chairman |
| Z. Parrish, Principal      |                                  |
| R. Sexton, Parent          | J. Donahue, Capstone             |

### Norms:

- Start on time and end on time (2:30 pm -3:30 pm)
- Members should provide a substitute if they cannot attend
- Adhere to the principles of collaboration, consensus, and no fault problem solving

1. Minutes of May meeting were accepted.

2. Comer committee minutes:

The Advisory Committee asks the SPMT to consider a sub-committee to study Career's daily schedule. This discussion arises from concerns that Advisory may not be meeting the needs of students. The tardy and absence rate on Wednesdays is greater than on any other day. Should advisory be moved to after 1<sup>st</sup> period? After 4<sup>th</sup>? Do students need a study hall? Do they need more instruction in study skills? More SEL instruction? Consideration of changing the advisory schedule may also include considering a change in the daily schedule.

An ad hoc committee of 5 or 6 people can be pulled from other Comer committees. They would be charged as follows:

- Make a study of the current schedule listing its pros and cons, being sure to get input from students and all parties. Determine if there is a problem to solve.
- Research best practices for high school scheduling.
- Present results and make a recommendation to the school by December 2017.

3. SIP and RISE grant update.

Revision of the SIP by the BLDT is complete and will be presented to the faculty at the beginning of next school year.

### RISE

Results of the Student Success Lab tutoring for 9<sup>th</sup> graders is to be celebrated!

- In Math 8 out of 8 students improved by one or more letter grade

- In Reading, there were 21 students tutored. All but 2 improved by one or more letter grade
- In Science (last 4 weeks of school), 7 out of 15 improved by one or more letter grade

Laptops will be distributed to teachers at the start of next school year.

The Summer AHEAD program for freshmen and the Career2Career program for rising juniors and seniors are underway. A group of five teachers will be updating and consolidating Advisory resources over the summer. Please let Dr. Parrish know if you are interested in participating.

Six staff members will be attending a 7-day training, Freshman Success Institute, throughout the year at UChicago.

Two teachers will be attending Leading Professional Learning Communities training, along with Dr. Blocker, for 4 days at UChicago.

The RISE by 5 Grant was submitted for 2017-18 and we are awaiting the results. We do know that the following will be funded:

- On-track coordinator (12 month position) to focus on grades 9 and 10
- Clifford Beers clinician, Trauma Coalition PD and support
- Grade 10 college trips
- SAT Saturday Academy

4. Hallway Supervision Discussion continued.

How is it working? Sometimes teachers are at their posts and sometimes they are not. What priority is given to hallway monitoring? How was the decision made?

Dr. Parrish reiterates that she discussed the situation within the BLDT. The LT's gave the information to their departments. There was not time for whole faculty discussion as she deemed the situation to require immediate action. Many teachers were complaining that they could not teach due to the disruptions from the hallways and she and the administrators observed this to be true over the several days that they monitored the situation. There were students in the halls without passes because they were the "good kids." There was a lot of hallway traffic between 1:20 and 1:40 pm and again at around 2:05 pm. Students were waiting in the lobby for buses. Building safety was a concern. There are instances where the principal can make a decision without involving the SPMT. Covering classes is a priority. Sometimes teachers will be pulled from hall monitoring to cover classes when there is no substitute available.

5. Mrs. Sexton will continue as parent representative next year. We thank Mrs. Sexton for her dedication to the SPMT process.

6. Ms. Murphy will try to recruit more student members for the SPMT. Regarding student government, there should be a structure for passing the torch from one government to the next as students rise in grades. There will be expanded roles so that there are not just 4 students in the government of a particular grade.

There will be room for "cabinet" members.

The school wide government positions are eliminated and there will be only the grade level governments.

The SPMT agrees that there should be a student representative from each grade along with an alternate. The grade level officers can divide the job among themselves with at least one from each grade attending every SPMT meeting.

They could choose the months that they would be available to come. This should be a requirement of each officer.

7. Decisions and Points of Action:

At the beginning of the year we will create an ad hoc committee to study the daily schedule.

Ms. Murphy will deliver our recommendations to the student government regarding having representatives on the SPMT.

8. There is a question about the results of the Teacher Feedback Survey on Classroom Instruction administered by the district. Do we know when we will receive any information from the survey? Dr. Parrish has asked but there is no information as yet. Caroline Ross Lee may be the person to ask. It is a decision to be made by the superintendent.

Respectfully submitted,

W. Decter, M.D.

6/15/17